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Name  
Address  
City, Province  
Postal code

February 10, 2022

**Please confirm your address**

Hello,

We mailed you some information that the post office returned to us. We did a search and found the above address, which doesn't match the one we currently have for you.

To help ensure we know where to send important documents and policy information, please confirm your correct address. You can do this in one of three ways:

1. **Online.** Sign in to mysunlife.ca and access your address information through the profile icon. If you've forgotten your access ID or password, you can retrieve them online. Just use the **Forgot your access ID?** and **Forgot your password?** links.
2. **By phone.** Call our Client Care Centre at 1 877 SUN LIFE (1 877 786-5433), any business day from 8 a.m. to 8 p.m. ET. When you call, please have this letter handy so you can reference this number: INS0110982777802.
3. **By mail.** Use the address confirmation form included with this letter and mail it back in the envelope provided.

As soon as you confirm your address, we'll make any required updates.

If you have questions, please give us a call at 1 877 SUN LIFE (1 877 786-5433). We're here to help.

Thanks,

The team at Sun Life

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